



NORTHWOOD CHRISTIAN CHURCH

Job Title: Connections Ministry Leader

Reports To: Associate Pastor

Position Status: Full-Time, Hourly

Position Overview:

The Connections Ministry Leader will organize and facilitate a connections ministry so Christian faith is nurtured, Christian community is built, and people of all ages are equipped for ministry as Christian disciples in daily life. The Connections Ministry Leader will create an environment that is welcoming, offers opportunities to connect and helps individuals realize spiritual growth. The Connections Ministry Leader will develop a systematic and effective approach to encourage guests of Northwood Christian Church to become connected and engaged members. The Connections Ministry Leader will also administer and facilitate the small group and adult education programs to help attendees of Northwood, both in person and online, to become part of an existing group, as well as continue to create new groups for the purpose of implementing study, fellowship, service, and commitment.

Basic Qualifications & Expectations:

- Exhibit genuine faith and an active relationship with Jesus Christ.
- Demonstrate spiritual sensitivity, humility, graciousness and flexibility.
- Flexibility to adjust their schedule to suit the needs of this ministry
- Become a member of the Northwood Christian Church family.
- Be loyal to the vision and staff of Northwood and always protect the unity of the church.
- Embrace and promote the Vision, Mission and Core Commitments of Northwood Christian.

Knowledge & Skills Needed:

- Passion to meet with people and develop meaningful relationships.
- Support a positive and welcoming atmosphere at all times.
- Ability to listen and communicate effectively with people of all ages and circumstances.
- Experience recruiting, training, inspiring ministry leaders.
- Able to lead and motivate diverse groups of people.
- Strong communication, comprehension, and interpersonal skills.
- Energetic, organized, and self-motivated.
- Self-starter who thrives in a team environment.
- Ability to prioritize, organize workloads, and handle multiple tasks at once.
- Comfortable speaking in front of small or large groups.
- Experience with basic computer hardware and software tools (i.e. MS Office suite).
- Ability to effectively use church management software to evaluate member connections to the church.

Job Responsibilities & Duties:

- Implement a leadership development strategy to identify, recruit, train, develop and coach small group leaders for both in person and online small groups.
- Evaluate and approve study material to enhance the content strategy for small groups.
- Engage with our online viewers to support them and encourage deeper church connections.
- Manage Northwood's Connections Team to create high impact first impressions for visitors as well as ongoing engagement with Northwood.
- Develop an effective system to connect people to ministries throughout the church.
- Oversee the planning of special connection events, new member classes, ALPHA and L.I.F.E.
- Create and continuously improve follow-up methods to ensure that guests and members are plugged in and connected to Northwood both in person and online.
- Assist members to discover their spiritual gifts, passions and callings as followers of Jesus Christ.
- Collaborate with the Volunteer Coordinator to get attenders plugged into serving opportunities.
- Attend weekly staff and prayer meetings.
- Attend monthly Board meetings.
- Perform other duties as requested by the Associate Pastor.

Education/Experience:

- Associate Degree or Higher, or equivalent combination of education, training, and experience.
- 3 years of church ministry, leadership or management experience.